

## **PRE VISIT INSTRUCTIONS**

### **BEFORE YOU ARRIVE FOR YOUR FIRST APPOINTMENT**

1. PLEASE FILL OUT THE INCLUDED PACKET OF FORMS AND SIGN IN ALL INDICATED PLACES.
2. BRING THE FORMS WITH YOU TO YOUR APPOINTMENT. **PLEASE DO NOT MAIL THEM.**
3. IF YOU HAVE ANY QUESTIONS ABOUT THE FORMS FEEL FREE TO CALL OUR OFFICE OR INQUIRE AT THE FRONT DESK WHEN YOU ARRIVE FOR YOUR APPOINTMENT. IF YOUR FORMS ARE NOT FILLED OUT OR YOU FORGET THEM YOU WILL BE REQUIRED TO FILL THEM OUT BEFORE THE DOCTOR WILL SEE YOU. THIS MAY DELAY YOUR APPOINTMENT OR FORCE US TO RESCHEDULE IT IF THERE IS NOT ENOUGH AVAILABLE TIME.
4. PLEASE BRING A COPY OF YOUR CURRENT INSURANCE CARD SO THAT WE MAY COPY IT FOR YOUR RECORDS.
5. PLEASE BRING A COPY OF A STATE PHOTO ID/ DRIVER'S LICENSE IF YOU HAVE ONE AVAILABLE
6. PLEASE BRING A LIST OF YOUR CURRENT MEDICATIONS IF APPLICABLE
7. YOU WILL RECEIVE A CALL REMINDING YOU OF YOUR APPOINTMENT, IF YOU CANNOT MAKE YOUR APPOINTMENT FOR ANY REASON, PLEASE CALL THE OFFICE TO LET US KNOW, WE WILL BE MORE THAN HAPPY TO RESCHEDULE YOU IF NEEDED
8. THANK YOU FOR YOUR COOPERATION